Agenda Items

1. Teaching with Sakai Innovation Award 2008

   a. Finalize Application Form and Judging Rubric (Josh & Maggie)

   (Weighting of rubric criteria?)
   *Are there additional sponsors? Do we know total amount of money?

   b. Proposed timeline for TSIA (Kate)

   Application deadline: Friday, April 11 - Move it to the Monday (4-14).
   Week of 14-18: Review of application by committee
   Semi-finalist (10-15) selected by committee, deadline: Friday, April 18 Move it to the Monday
   Week of 21-25: Review of semi-finalists by judges
   Selection of 5 finalists by judges, deadline: Friday, April 25 Move it to the Monday
   Weeks of 4/28 - 5/9: interviews with 5 finalists by judges
   Week of May 12-15: discussion and finalize winner
   Winner announced: Friday, May 16 Move it to the Monday

   One question is--are folks on the committee and the judges able to commit to large chunks of time in this timeframe?

   c. Application Online Form

   • Status--all agreed about wording?
   • Nate: post the PDF by the end of next week on the OpenEd site.
   • Have everything up by the 19th.
   • Contact form (keep names anonymous). Need to reply to the group. Eddie and Janet will be the contacts.
   • Not visible before after the conference. (have a checkbox to say that they accept to publish to the repository).
   • Advertise the OpenEdPractices.org in our communications.

   d. Glossary

   • We need to finalize the Glossary ASAP, since faculty will be using it to complete their application.

   e Press Release

   • finalize wording
     *Who is releasing where? Nate to Campus Technology; Janet to Sakai Newsletter. Where else?
     Send everything on the 19th, except for news wire.

2. Repository

   • Chosen Name: OpenEd Practices
   • OSP Community buy-in (3-17)
   • Define a mission statement
   • Other topics:
     • Metadata
     • Legacy content
     • Interface Design