

3-14-2008 Conference Call

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Agenda Items

1. Teaching with Sakai Innovation Award 2008

a. Finalize Application Form and Judging Rubric (Josh & Maggie)

(Weighting of rubric criteria?)

*Are there additional sponsors? Do we know total amount of money?

b. Proposed timeline for TSIA (Kate)

Application deadline: Friday, April 11 - **Move it to the Monday (4-14).**

Week of 14-18: Review of application by committee

Semi-finalist (10-15) selected by committee, deadline: Friday, April 18 **Move it to the Monday**

Week of 21-25: Review of semi-finalists by judges

Selection of 5 finalists by judges, deadline: Friday, April 25 **Move it to the Monday**

Weeks of 4/28 - 5/9: interviews with 5 finalists by judges

Week of May 12-15: discussion and finalize winner

Winner announced: Friday, May 16 **Move it to the Monday**

One question is--are folks on the committee and the judges able to commit to large chunks of time in this timeframe?

c. Application Online Form

- Status--all agreed about wording?
- Nate: post the PDF by the end of next week on the OpenEd site.
- Have everything up by the 19th.
- Contact form (keep names anonymous). Need to reply to the group. Eddie and Janet will be the contacts.
- Not visible before after the conference. (have a checkbox to say that they accept to publish to the repository).
- Advertise the OpenEdPractices.org in our communications.

d. Glossary

- We need to finalize the [Glossary](#) ASAP, since faculty will be using it to complete their application.

e Press Release

- finalize wording
 - *Who is releasing where? Nate to Campus Technology; Janet to Sakai Newsletter. Where else?
- Send everything on the 19th, except for news wire.**

2. Repository

- Chosen Name: [OpenEd Practices](#)
- OSP Community buy-in (3-17)
- Define a mission statement
- Other topics:
 - Metadata
 - Legacy content
 - Interface Design