

# 07\_31\_2008 EvalSys Team Meeting (Adobe Connect)

Objective: Provide a communication opportunity for members of the Sakai community who are interested in the Course Evaluation tool

Agenda items:

0. Dinking around with audio, etc. til everyone can hear (5 minutes)

- <http://univofmichigan.acrobat.com/sakai/>

1. Update on previous action items (10 minutes)

- Update on Aaron's conference presentation
  - Aaron not on call; don't see slides on site yet
  - Presentation is available online: [rtsp://video.cpm.jussieu.fr/Archive/visio/sakai/st080703\\_4.rm](rtsp://video.cpm.jussieu.fr/Archive/visio/sakai/st080703_4.rm)
- Contrib instance for testing?
  - rSmart has discontinued that hosting service; won't be able to have a shared experience of testing the core software; Sean will check with QC group and the larger Sakai community
- Feedback to SWIFT documentation?
  - Harriet's document - Cambridge's instance is branded SWIFT; has not been posted to confluence site, but is in email
- What's new page (<http://confluence.sakaiproject.org/confluence/x/moB9AQ>)

2. Progress update on development (20 minutes)

- U-M: performance profiling and email generation; functional testing status
  - Some new development on the tool
  - Planning roll out university-wide
  - Ability to present multiple instructors in a single evaluation
  - Consolidated email approach - changed some of the logic in the core tool to handle email the way U-M would like
  - Functional testing starting this week; in general things are going okay
  - Still dealing with issues of exchanging data between PeopleSoft and Sakai
  - Decision to participate will be put on the departments; some departments will mandate that all faculty will be evaluated
  - Multiple evaluation windows - Pharmacy School evaluates classes every week (bad news is it is coming up in a few weeks, good news is use is low so they can find bugs before university-wide rollout); Engineering mid-term evaluations; full-campus roll-out at end of semester; Process needs to begin in October timeframe
  - Question about how data is used for faculty review: Depends on department and how they use the data; sensitive issue
  - Michigan's branch is CT-623
- Open issues:
  - MyEvaluations screen performance (see prior meeting notes)
    - Aaron and Rick have looked at Maryland's solution and issue is resolved with Maryland's solution
  - Student login and response submissions
    - Aaron and Rick have looked at Maryland's solution and issue is resolved with Maryland's solution

3. Plans for the Fall (20 minutes)

- U-M: Full campus rollout out
- Maryland: Continued full university-wide deployment adding more colleges with college level items; possibly adding department level items with a few departments

4. Next Steps/Action Items (5 minutes)

- process for handling new requirements (e.g. option to separate responses from responder immediately)?
  - Discussing new requirements on email; if more in depth discussions required, probably should include mock-ups on the confluence site
  - Separating responses from responder came up in email
  - Adding TA role for defining items in the evaluation
  - UI for managing levels of the hierarchy (<http://confluence.sakaiproject.org/confluence/display/EVALSYS/Hierarchy+User+Interface+Design>)
- Understanding all the new system settings and what they do
  - Harriet has recently added some notes on the new settings in the Administrator's Guide
- Regional meeting opportunity (Virginia Tech)?
  - November 11 and 12, 2008
- Next Sakai Evaluation Tool group meeting in October